

HOW DO I KNOW IF I QUALIFY FOR SUBSIDY?

Verify your family size and annual income using the sliding fee scale information

- Family size is the number of family members living in the same household, which includes any dependent children under age 18 or up to 21 years of age if still attending school and school attendance is verified and for whom legal relationship documentation has been established (birth certificate).
- Biological, adoptive and stepparents can also be included
- Once you have determined your family size column, go to the last number **above** the bold black line (if this is your first childcare voucher) to determine the maximum income allowed. If you have had a childcare voucher before, use the amount at the **bottom** of that column to determine the maximum income allowed.
- If your total family income is greater than that number, you will be unable to qualify for subsidy.

Annual Income by Family Size				
1	2	3	4	5
\$6,070	\$8,230	\$10,390	\$12,550	\$14,710
\$7,284	\$9,876	\$12,468	\$15,060	\$17,652
\$8,498	\$11,522	\$14,546	\$17,570	\$20,594
\$9,712	\$13,168	\$16,624	\$20,080	\$23,536
\$10,926	\$14,814	\$18,702	\$22,590	\$26,478
\$12,140	\$16,460	\$20,780	\$25,100	\$29,420
\$13,354	\$18,106	\$22,858	\$27,610	\$32,362
\$14,568	\$19,752	\$24,936	\$30,120	\$35,304
\$15,782	\$21,398	\$27,014	\$32,630	\$38,246
\$16,996	\$23,044	\$29,092	\$35,140	\$41,188
\$18,210	\$24,690	\$31,170	\$37,650	\$44,130
\$19,424	\$26,336	\$33,248	\$40,160	\$47,072
\$20,638	\$27,982	\$35,326	\$42,670	\$50,014
\$21,852	\$29,628	\$37,404	\$45,180	\$52,956
\$23,066	\$31,274	\$39,482	\$47,690	\$55,898
\$24,280	\$32,920	\$41,560	\$50,200	\$58,840
\$25,494	\$34,566	\$43,638	\$52,710	\$61,782
\$26,708	\$36,212	\$45,716	\$55,220	\$64,724
\$27,922	\$37,858	\$47,794	\$57,730	\$67,666
\$29,136	\$39,504	\$49,872	\$60,240	\$70,608
\$30,350	\$41,150	\$51,950	\$62,750	\$73,550
\$31,564	\$42,796	\$54,028	\$65,260	\$76,492
\$32,778	\$44,442	\$56,106	\$67,770	\$79,434
\$33,992	\$46,088	\$58,184	\$70,280	\$82,376
\$35,206	\$47,734	\$60,262	\$72,790	\$85,318
\$36,420	\$49,380	\$62,340	\$75,300	\$88,260
\$42,490	\$57,277	\$70,754	\$84,231	\$97,708
\$43,800				

Annual Income by Family Size				
6	7	8	9	10
\$16,870	\$19,030	\$21,190	\$23,350	\$25,510
\$20,244	\$22,836	\$25,428	\$28,020	\$30,612
\$23,618	\$26,642	\$29,666	\$32,690	\$35,714
\$26,992	\$30,448	\$33,904	\$37,360	\$40,816
\$30,366	\$34,254	\$38,142	\$42,030	\$45,918
\$33,740	\$38,060	\$42,380	\$46,700	\$51,020
\$37,114	\$41,866	\$46,618	\$51,370	\$56,122
\$40,488	\$45,672	\$50,856	\$56,040	\$61,224
\$43,862	\$49,478	\$55,094	\$60,710	\$66,326
\$47,236	\$53,284	\$59,332	\$65,380	\$71,428
\$50,610	\$57,090	\$63,570	\$70,050	\$76,530
\$53,984	\$60,896	\$67,808	\$74,720	\$81,632
\$57,358	\$64,702	\$72,046	\$79,390	\$86,734
\$60,732	\$68,508	\$76,284	\$84,060	\$91,836
\$64,106	\$72,314	\$80,522	\$88,730	\$96,938
\$67,480	\$76,120	\$84,760	\$93,400	\$102,040
\$70,854	\$79,926	\$88,998	\$98,070	\$107,142
\$74,228	\$83,732	\$93,236	\$102,740	\$112,244
\$77,602	\$87,538	\$97,474	\$107,410	\$117,346
\$80,976	\$91,344	\$101,712	\$112,080	\$121,292
\$84,350	\$95,150	\$105,950	\$116,750	
\$87,724	\$98,956	\$110,188	\$118,765	
\$91,098	\$102,762	\$114,426		
\$94,472	\$106,568	\$116,238		
\$97,846	\$110,374			
\$101,220	\$113,712			
\$111,185				

If you meet the income requirements, please see side two of this document for more information about determining eligibility.

SUBSIDY ELIGIBILITY DETERMINATION INFORMATION

You must be a DC resident to participate in the subsidy program. You will be required to provide the following information to determine if you're eligible for the OSSE childcare subsidy. Please pay special attention to each item requested. Not providing the appropriate documents in the required timeframe will delay the process and could result in you not qualifying for a childcare voucher. All documents must be received within 5 business days of appointment.

All documents must be current within 30 days of your appointment.

1. **Two most recent, consecutive** pay statements for you (and spouse if applicable). Pay stubs must have DC State taxes withheld and show a minimum of 20 hrs. worked per week. **(original documents only)**
2. Verification of any other source of income (SSI, Child Support, Spouse's income, etc.)
3. Statement from school or training site verifying your enrollment and attendance, officially prepared by the proper source, stating schedule, duration and type of program **(if applicable)**
4. Information to verify that you reside at your current address (home phone bill **(not cell phone)**, utility bill - gas/electric/water **(no electronic bills)**, official rent receipt that has company stamp **OR** a **notarized letter** from your landlord, homeowner, or someone you live with stating that you and your children live there **and two** current pieces of mail with your name and address **(original documents only)**
5. Birth Certificate for all children you wish to include in your family size **(original documents only)**
6. Social Security card for child/children
7. Other documentation to support your need for child care (ex: special needs classification, referral from another agency)
8. Valid picture ID (i.e. driver license) must not be expired
9. Current Health Certificate including immunization record with office name/address/phone & Physician's signature **(original documents only)**
10. Current Dental Certificate with office name/address/phone & Physician's signature **(original documents only)**

Please Note: If you or your child receives TANF, you will be required to obtain a childcare voucher from Department of Human Services (DHS). If you are experiencing homelessness, you are required to obtain an admission form from Virginia Williams.